



HM Customs and Excise

# CERTIFICATE of Posting of Goods delivered from a Customs and Excise Postal Depot or from an Exporter's premises for exportation by post

*Please read the Instructions overleaf before completing this form.*

Packages to be posted at ..... Post Office ..... Customs and Excise Postal Depot

Exporter (name and address)		Customs and Excise reference number			
Name and address of Addressee abroad		* Air/Surface Mail	* Letter/Parcel Post	* Datapost	
		Number of packages			
		Value of Contents declared by sender .....			
Item No.	Reference number(s)	Detailed description and quantities of goods (A)	Commodity Code (B)	Net Weight (C)	Value (nearest £) (D)
				 - - - 	
Export Licence No. (if any)		<b>TOTAL</b>			£

**All unused space should be ruled through before presentation to Post Office Official.**

If you are registered for VAT purposes and the goods are being exported in the course of your business you should insert your Registration Number.

VAT Registration number → 

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	<b>WARNING : There are heavy penalties for making false declarations</b>	Signatory's company and telephone No.
<b>Declaration</b> I, the authorised signatory declare that :- (a) all the particulars given on this form are true and complete; (b) exportation of the goods does not contravene export restrictions; and (c) where status T2 is claimed I further declare that the goods described hereon are Community goods on which I am <b>not</b> claiming repayment of import duty.		Name of Authorised Signatory (BLOCK LETTERS)
		Date
		Signature (E)

**Certificate of Posting**  
(To be properly prepared by the exporter, for completion by the Post Office Official)

(Number in words) ..... package(s) \* which/each of which bears the mark, number and address shown with the approved label "Exported by Post under Customs and Excise Control" and a yellow label (C 1130) \* attached, \*has/have this day been posted for despatch \*abroad / to the Republic of Ireland / to the Channel Islands by post.

Post Office Date Stamp

**Notes for Post Office Official**

1. Do not accept a package if (a) the mark, number or address does not agree with the particulars shown or (b) the package is not labelled as required by this certificate of posting or (c) in the case of a package bearing a Revenue seal, the seal appears to have been tampered with or (d) it is addressed to the Republic of Ireland without both the town and county being stated.
2. If the item is a parcel for abroad, enter the parcel origin number in the space provided.
3. Check the gross weight of each package.
4. Initial and date stamp this form and hand it back to the person presenting it.

Parcel origin No .....  
Initialed .....  
Official of the Post Office

\* Delete as necessary

## Instructions

1. Each package **must** bear :
  - a. The appropriate international Customs declaration label (obtainable from a Post Office) fully and correctly completed to show the quantity, nature and value of the contents, and
  - b. The official label C&E 83A "Exported by Post under Customs and Excise control" (obtainable from a Customs and Excise (not VAT) office).
  - c. If the goods are addressed to another member state of the EC, to the Channel Islands or to Turkey and are T1 status a yellow label C1130, (obtainable from a Customs and Excise (not VAT) office).
2. The Certificate of Posting should be completed fully, accurately and legibly. Otherwise delay and inconvenience may be caused.
3. It is the exporter's responsibility to inquire into import and export regulations (prohibitions, make up etc) and to find out what documents, if any (certificate of origin, health certificates, invoices etc) are required in the country of destination.
4. Details required by the letters in brackets in item headings overleaf are :-
  - (A) State contents, indicating separately different kinds of goods. General descriptions such as 'foodstuffs', 'samples', 'spare parts' etc are not acceptable. The gross weight of each parcel must be shown.
  - (B) If known, state the Harmonised System Commodity Code.
  - (C) State the net weight of each kind of goods. The 'gross' and 'net' weights may be given in metric units (kg. gr. or l. cl.) or in imperial units (lb. oz. or gallons) as preferred.
  - (D) State the value of each kind of goods separately. The insertion of a cross or 'NCV' (indicating no commercial value for Customs purposes) instead of a value does not dispense with the requirement for detailed completion of this form.
  - (E) Your signature on the front is regarded as implying that your item does not contain any dangerous article prohibited by postal regulations.
5. You should ensure that you obtain a certificate of posting for your package. Claims for compensation cannot be considered without such a certificate.

### Data Protection Act 1998

HM Customs and Excise collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.