



Application/Authorisation to operate an Aircraft Spare Parts Depot (ASPD)

For notes on completion of this form see Notice 28, Appendix A

For official use

Authorisation reference: AS/...../...../.....

This authorisation must be renewed by: (date)

1 Applicant's name and address (including postcode)

.....
.....
.....

1A State the location where the spares are to be held (if different from 1)

Contact: Tel: Fax:
VAT/TURN number:

2 Type of application: (✓)

(a) New authorisation

(b) Renewal of an existing authorisation

Current authorisation number:
Date of expiry:

(c) Changes to an existing authorisation

3 Number of continuation sheets attached

4 Records and accounts (give details of the system used and place where they are maintained)

5 Over what period do you wish to be authorised?

From To

6 Details of spares, components and consumable supplies that will be held in stock

7 If you are a UK based aircraft or aircraft component repair organisation list below the names and addresses of your main non-UK customers and types of aircraft handled

Name	Address	Type(s) of aircraft

8 If you operate a non-UK airline please list details of the types of aircraft used below

9 Customs office(s)

(a) probable customs office(s) of entry:

(b) supervising (customs office):

10 Means of identification

11 Transfers

Declaration

I agree to comply with the rules of the relief as laid down in Notice 28.

Signed Date

Name (Status of signatory)

Anyone who gives untrue information about the goods imported under these arrangements may be liable to penalties under the Customs and Excise Management Act 1979. This authorisation is subject to the right of the Commissioners of Customs and Excise to vary it.

Data Protection Act 1998

HM Customs and Excise collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.

For official use	
Application	Authorisation
<p>Officer:</p> <p>Local office:</p> <p style="text-align: center;">Date stamp</p> <p>Tel:</p> <p>Date of receipt:</p>	<p>Authorisation is granted from and applies as detailed on this form and in your authorisation letter. Amendments to the information entered have been made as necessary.</p> <p>This authorisation is valid until:</p> <p>Issuing officer:</p> <p>Date of issue:</p> <p>Authorisation reference: AS/ / /</p>

NOTES ON COMPLETION OF APPLICATION FORM C&E 286

The paragraph numbers below relate to the box numbers on the form.

1. Applicant's name and address: Give full details of the business name, address and postcode of the applicant. This person will be the authorisation holder responsible for duty and associated charges on all goods to be entered.
 - 1A. State the location of where the spares are to be held if different from 10.
2. Type of application: Tick as appropriate. If you currently hold an authorisation state your current authorisation number and date of expiry (if appropriate).
3. Number of continuation sheets attached: If you had provided information on additional sheets please state how many are attached to the application form.
4. Records and accounts: Give the address where the main customs accounts and records relating to the procedure will be held, and give a brief description of the system used to record customs transactions. If your records will be maintained on a computer or in electronic format please provide details of the system used. The records must contain all the necessary information and technical details to enable the customs authorities to supervise and control the procedure.
5. Period of authorisation: State how long you wish your authorisation to last including evidence such as contractual arrangements to support your application.
6. Details of spares, components and consumable supplies: Give a brief description of the spares etc that will be held in stock.
7. UK based aircraft or aircraft component repair organisations: Please list the names and addresses on your main non-UK customers and the types of aircraft handled.
8. Non-UK airlines: Please list details of the types of aircraft used.
9. Customs offices: Give details of the airports through which you intend to import the spares etc. Give the name of your local Customs and Excise office which you consider appropriate to supervise your authorisation.
 - (a) Probable customs office(s) of entry: The office through which you expect to present your entry declarations.
 - (b) Supervising office: Normally your local customs office. This will be the customs office that issues and will be responsible for your authorisation.
10. Means of identification in accounts: Suggest the most suitable methods of identifying the import goods eg serial numbers.
11. Transfers: If you intend to transfer goods please state the proposed recipients ie other ASPDs/IPR/End-Use traders and method of transfer.
12. Additional Information: give any further information which you consider necessary to support your application.