



Application for Full Authorisation Temporary Importation of Means of Transport/ Containers/Pallets/Civil Aircraft

(Guidance for completion - see Notice 306 Containers/Pallets, Notice 308
Means of Transport or Notice 28 Civil Aircraft)

For official use

Authorisation reference **TI**

This authorisation should be **renewed by**

1(a) Applicants name and address this person will be the authorisation holder responsible for duty and associated charges on any proposed receipts, disposals or uses covered in this application, including those by persons named in Box 1b (see **Notice 306/308 paragraph 2.1**).

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Post code

Contact Tel no Fax no

VAT/TURN number

(b) Users name and address (if other than stated at 1a) - (enter details of each **user** who will **enter, receive and/or dispose** of means of transport/containers/pallets under this application).

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Post code

Contact Tel no Fax no

2 Type of application (tick as appropriate) See Notice 28 Section 4, Notice 306 Section 3, Notice 308 paragraph 2.2 and Section 4

- Full**
- Changes** to an existing authorisation Authorisation no
- Renewal** of existing authorisation Authorisation no

Date of expiry

Box 2 continued

2A Application for TOTAL RELIEF (✓)	Commission Regulation 2454/93	Notice
<input type="checkbox"/> Motorised road vehicles including cycles with engines, trailers/caravans imported with the vehicle or separately, component parts, normal accessories and equipment imported with the vehicle;	Articles 558 - 561	308
<input type="checkbox"/> Sea going vessels of any description used to transport goods or persons including pleasure craft eg yachts		308
<input type="checkbox"/> Inland waterway vessels of any description used to transport goods or persons		308
<input type="checkbox"/> Civil aircraft		28
<input type="checkbox"/> Pallets*	Article 556	306
<input type="checkbox"/> Containers*		

If application is for pallets or containers do not complete the remainder of Box 2A

IF YOU ARE A PERSON ESTABLISHED OUTSIDE* THE EC INDICATE WHICH OF THE FOLLOWING APPLIES *(An individual or company having their normal residence or registered place of business outside the EC). **Where used by a person established inside the EC see the next box.**

Means of transport (✓)	Used by	Commercial/private use (✓)	Period for re-export 24 unless otherwise stated (✓)
<input type="checkbox"/> Registered outside the Customs territory of the EC in the name of a person established outside the EC (if not registered it must be owned by a person established outside the EC)	A person established outside the EC	<input type="checkbox"/> Commercial - the means of transport must used exclusively for transport which begins or ends outside the EC	<input type="checkbox"/> Commercially used Road, Sea, Inland waterway or Air transport – the time required to carry out the transport operation
		<input type="checkbox"/> Private use of road transport – by students, persons fulfilling assignments of a specified duration	Private use of road transport by: <input type="checkbox"/> Students - the time they remain in the EC for the sole purpose of pursuing their studies; <input type="checkbox"/> Persons fulfilling assignments, the period the person stays in the EC for the sole purpose of fulfilling their assignment;
		<input type="checkbox"/> Private use of road transport Other cases	<input type="checkbox"/> Other – 6 months
		<input type="checkbox"/> Any private use of Civil aircraft, sea or Inland waterway transport	<input type="checkbox"/> Privately used civil aircraft – 6 months Privately used sea and inland waterway transport – 18 months
<input type="checkbox"/> Temporarily registered in the EC	A person established outside the EC	Commercial or private use provided it is with a view to re-export in the name of a person established outside the EC	24 months

IF YOU ARE A PERSON ESTABLISHED INSIDE* THE EC INDICATE WHICH OF THE FOLLOWING APPLIES. *(In the case of a natural person, **any person who is normally resident there. In the case of a legal person or an association of persons, any person that has in the Community its registered office, central headquarters or a permanent business establishment**). IF NONE OF THESE APPLY SEE BOX 2B.

(✓)	TOTAL RELIEF	Only allowable use	Period for re-export
<input type="checkbox"/>	Any means of transport entered by a professional hire service established in the EC	Re-hired to a person established outside the EC	Within 8 days of the entry into force of the hire contract)
<input type="checkbox"/>	Any means of transport used by a professional hire service established in the EC	For the benefit of persons established in the EC	Within 5 days of entry
<input type="checkbox"/>	A trailer coupled to a means of road transport that is registered in the EC	Any use	24 months
<input type="checkbox"/>	Any means of transport	Any use in connection with an emergency situation and use does not exceed 5 days	24 months
<input type="checkbox"/>	Any means of transport, used by a natural person established in the EC, on the instruction of the registration holder, the holder being in the EC at the time of use	Occasional private use	When the resgistration holder leaves the EC and within 18 months
<input type="checkbox"/>	Any means of transport, used by a natural person established within the EC	Hired for private use under a written contract to occasionally return to their place of residence in the EC	Re-export or return to the hire service must be made within 5 days of the hire contract. In exceptional cases the period may be extended not more than 8 days
<input type="checkbox"/>	Any means of transport used by a natural person established within the EC	Hired for private use under a written contract to occasionally leave the EC	Re-export or return to the hire service within 2 days of the hire contract. In exceptional cases the period may be extended to not more than 8 days
<input type="checkbox"/>	Any means of transport temporarily registered in the EC in the name of a natural person established inside the EC	The person is preparing to transfer normal residence to a place outside the EC	Re-export must be made within 3 months of the date of temporary registration
<input type="checkbox"/>	Any means of transport used by a natural person established in the EC	Private or commercial use where they are employed and authorised by the owner who must be established outside the EC. Any private use must be provided for in their contract of employment.	Privately used road transport - re-export within 6 months; Privately used sea and inland waterway transport – re-export within 18 months Commercially used - the time required to carry out transport operation

<p>2B Application for <u>OTHER FORMS OF TOTAL RELIEF</u></p> <p>(✓) Means of transport/containers/pallets identified in (A) but do not comply with the conditions for relief, provided that they are:</p> <p><input type="checkbox"/> imported occasionally and for a period not exceeding 3 months; or</p> <p><input type="checkbox"/> in particular situations having no economic effect (where value is less than •4,000); or</p> <p><input type="checkbox"/> in particular situations where value is more than •4000. Full details must be given in box 13 as an economic test may be required.</p> <p>OR</p> <p><input type="checkbox"/> means of transport identified in Box 2(A) or containers/pallets commercially used for a limited period by a person established in the EC. Note: this may only be considered in exceptional circumstances full details must be provided in Box 13.</p> <p>IF box 2A and 2B are not applicable see Box 2C</p>	<p>Commission Regulation 2454/93</p> <p>Article 578(a)</p> <p>Article 578(b)</p> <p>Article 561(3)</p>	<p>Notice 306 paragraph 6.2</p> <p>Notice 308 paragraph 8.2</p> <p>Notice 28 paragraph 2.5</p>
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<p><input type="checkbox"/> (✓)</p> <p>2C Application for <u>PARTIAL RELIEF</u></p> <p>Any means of transport that cannot be considered under (A) or (B).</p> <p>Note: Partial relief is not available where VAT only is due. If neither Box 2A, 2B or 2C can be applied <u>no</u> relief is available under TI relief.</p>	<p>Council Regulation 2913/92 Article 142</p>	<p>Notice 306 paragraph 6.3 (pallets only)</p> <p>Notice 308 paragraph 1.7</p> <p>Notice 28 paragraph 2.7</p>
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3 Continuation forms indicate the number of additional sheets attached to the application

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4 Records and accounts (see Notice 306 paragraph 3.8/Notice 308 paragraphs 2.10 and 2.11/(Notice 28 paragraphs 5.1 and 5.2). State where your personal or main accounts are located (if different from Box 1a) and the type of records you will keep. If goods are to be used by any persons named in Box 1b, state the type of records they will keep for customs purposes, these must identify how means of transport/containers/pallets/aircraft can be traced from receipt to their final use. Where appropriate provide details of locations and dates where they will be used.

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5 Period you wish to be authorised (see Notice 306 paragraph 2.1/Notice 308 paragraph 2.5, Notice 28 paragraph 4.5). The period of authorisation will not normally be dated beyond the date your application is received. If you wish to apply for an earlier date you will need to explain the reason for the request and be able to show through your records that all requirements of TI have been met during this period. The maximum time that a retrospective authorisation may be granted is one year from the date of application, see Notice 306 paragraph 3.3, Notice 308 Section 6, Notice 28 paragraph 4.5

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9 Identification - indicate the most suitable method of identifying how the items in Box 6 can be identified,

- (✓)
- for containers or pallets (see Notice 306 section 12) enter details in Box 13
 - vehicle identification number
 - insurance registration number
 - chassis number
 - aircraft construction number (see Notice 28 paragraph 5.2)
 - Other means of identification (explain details in Box 13)
 - other distinctive marks (explain details in Box 13)
- Notice 308 paragraph 1.11

10 Period for discharge - period required to export the container/pallets/means of transport/aircraft, see Notice 306 paragraph 3.7 Notice 308 paragraph 2.8, Notice 28 paragraph 4.6

11 Simplified procedures - Note -this will only apply where Customs require that you make entries using a C88 (SAD). To use simplified import or export entry procedures with TI they must be approved and included in your TI authorisation. This will only apply where entry will be made using a C88 (SAD) see Notice 306 paragraph 3.2 and 10.3/Notice 308 paragraph 4.2 and 9.2.

- (✓)
- Would you use **CFSP** to enter goods to TI Yes No
(See Notice 760 - if 'yes' Customs will notify you if they require a copy of our CFSP application or authorisation, or, if an agent will enter goods on your behalf a copy of their CFSP authorisation)
- Would you use **simplified export procedures** Yes No
(See Notice 276 - if 'yes' Customs will notify you if they require a copy of your simplified export application or authorisation or, if an agent will enter goods on your behalf a copy of their simplified export authorisation.)

12 Transfer procedures - Note - the authorisation holder remains liable for **Customs** charges whether or not they own items that will be entered to TI relief unless (where they sell or transfer them) they transfer customs liability to another authorisation holder (if you intend to transfer to or from other authorisation holders, indicate the suggested method of transfer you wish to use - see Notice 306 Section 5, 308 Section 8, Notice 28 paragraphs 8.5 and 8.6).

- (✓)
- full entry declaration on a SAD (C88),
 - use full Community Transit procedures to transfer means of transport to another Member State see **Notices 750 / 751**

If you apply to use any of the following methods of transfer, approval for Local clearance procedures (LCP) will, if your application is accepted, be included in your TI authorisation. **Note:** LCP approval will be in respect of TI means of transport only (see Notice 306 paragraph 5.3, Notice 308 paragraph 8.3, Notice 28 paragraph 8.5).

- (✓)
- use form C&E 811(UK transfers only)
 - use simplified C&E 811 procedures (UK transfers only)*
 - use a 3 copy SAD
 - use a 2 copy SAD*
 - use commercial documents*
- See
Notice
200
Section
13

*Simplified transfer procedures

14 Declaration I agree to comply with the conditions of TI relief laid down in Council Regulation (EEC) No 2913/92 establishing the Customs Code and with Commission Regulation 2454/93 which lays down provisions for its implementation.

Signed **Date**

Name **Position**

Anyone who gives untrue information about goods imported under these arrangements may be liable to penalties under the Customs and Excise Management Act 1979. This authorisation is subject to the right of the Commissioners of Customs and Excise to vary it.

Data Protection Act 1998

HM Customs and Excise collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.

For official use

Customs and Excise

Officers name:

Date received:

Authorisation is granted from and applies as detailed on this form and in your authorisation letter dated

Issuing officer

Supervising office address
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Telephone number Fax

E-mail

Remarks
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